



QUOTE ONLY

Do not pay from this quote

Contra Costa County - Office of the Sheriff - WCDF Engraving/Sign Shop
5555 Giant Highway, Richmond, CA 94806
Phone: 510-262-4268 Fax: 510-374-7167



Customer Name:	_____	Billing Person Name:	_____
Business & Dept.:	_____	Payment Type (circle one):	Check or Money Order
Street Address:	_____	Shipping Method (circle one):	_____
City, State, Zip:	_____	UPS, Interoffice, Pick-up, Other:	_____
Phone Number:	_____	Order Picked Up By (Name):	_____
Email:	_____	Work Order # (office use only):	_____
		Org #/ Sub Object # (office use only):	_____

QUANTITY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT AMOUNT	SUB TOTAL	TOTAL PRICE
SPECIAL NOTES				TOTAL DISCOUNT		
				SUB TOTAL		
				SHIPPING		
				SALES TAX		
				TOTAL AMOUNT DUE		

QUOTATION PREPARED BY (office use only): _____

QUOTATION BASED UPON THE FOLLOWING CONDITIONS (ATTACHMENT/TERMS):
Note: Prices are valid for 90 days. To accept this quotation, sign/date here and return. No cash or credit cards accepted.
 Make checks payable to: Office of the Sheriff - IWF. Please include all attachments needed for this order.

PRINT: _____

SIGN: _____

ORDER DATE: _____

DATE NEEDED BY: _____

Thank you for your business!

FILE PATH	OFFICE USE ONLY	COMPLETION DATE
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